



Marsh is a global leader in insurance broking and risk management. In more than 130 countries, our experts in every facet of risk and across industries help clients to anticipate, quantify, and more fully understand the range of risks they face. In today's increasingly uncertain global business environment, Marsh helps clients to thrive and survive. Marsh is a wholly owned subsidiary of Marsh & McLennan Companies (NYSE: MMC), a global team of professional services companies offering clients advice and solutions in the areas of risk, strategy and human capital.

Currently we are seeking candidates for the following position based in the **Warsaw** city center:

Data Management Analyst with French and/or Dutch

Responsibilities:

- Supporting insurance brokers from Belgium or France in administrative activities
- Managing and maintaining data
- Client, contract and other account-related operations on records
- Investigating and completing any changes as requested by the business
- Implementing master data change management procedures
- Participating in ad hoc projects
- Supporting local team in process migration from abroad

Requirements:

- Very good French and/or Dutch
- Fluent English
- At least 1 year of work experience (preferably in an international work environment)
- Knowledge of insurance sector will be a strong asset
- Good command of MS Office (MS Excel)
- Strong oral and written communication skills
- Ability to build relationship with colleagues

What we offer to our employees:

- Permanent employment contract
- Attractive salary
- Life insurance
- Medical care
- Lunch card
- Trainings
- A-class office building facilities.

Please Apply:

<https://mmc.taleo.net/careersection/2/jobdetail.ftl?job=WAR001FE>

Please include the following statement: „Zgodnie z art. 24 ust. 1 ustawy z dnia 29 sierpnia 1997 r. o ochronie danych osobowych (Dz. U. z 2014 r. poz. 1182 z późn. zm.) informuję, iż administratorem danych osobowych przekazanych w dokumentach aplikacyjnych przez Pani /Pana dobrowolnie w celu przeprowadzenia rekrutacji jest Marsh Sp. z o.o. z siedzibą w Warszawie (00-807), przy Alejach Jerozolimskich 98. Dane osobowe mogą zostać udostępnione wyłącznie podmiotom upoważnionym na podstawie przepisów prawa. Posiada Pani/Pan prawo dostępu do treści swoich danych oraz ich poprawiania.”