



DXC is excited to bring you on board as Accounting Operations Specialist – excellent learning environment with great opportunities!

A Real Estate leading company will be soon part of DXC portfolio. This gives you a great opportunity to join our newly established Team. You can be part of something great!

Your responsibilities:

- Fulfill daily tasks related to different accounting towers like Accounts Payable, Accounts Receivable, Reporting, Lease Management and Service Charge Management
- Examples of activities: vendor management/administration, invoice processing, cash application, tenant deposits, credit control, write offs, lease renewals, claims process, financial reconciliations, service charge budget management, etc.
- Solve customers' problems proactively
- Ensure that tasks are completed within specified deadlines and quality parameters
- Build very good relationship with your customer and the team
- Maintain strong communication standards, international and multi-cultural mindset

We require:

- Very good Polish skills and good English skills + additional European language would be an advantage OR Very good Dutch skills and good English skills
- Experience in accountancy/finance will be an advantage
- Real Estate background will be an advantage
- University degree
- Analytical skills and an eye for details
- Ability to work effectively in dynamically changing business environment

We offer:

- Work in a multicultural Team
- Great atmosphere!
- Medical package for Employees and their closest family
- Multisport card
- Life insurance package
- Free coffee, tea, sandwiches and fruits
- Modern offices in the city center
- Work-Life balance support including flex-time arrangements
- Trainings, opportunity for personal development and advancement within the company

Your current job does not give you any satisfaction, you do not see any development opportunities, and you want to change something – JOIN US! We can give you all that and many more!